

# Mid Devon District Council

## Cabinet

Thursday, 19 December 2019 at 6.00 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Thursday, 16 January 2020 at 6.00 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr R M Deed  
Cllr L D Taylor  
Cllr G Barnell  
Cllr S J Clist  
Cllr D J Knowles  
Cllr A White  
Cllr Mrs N Woollatt

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
4. **Minutes of the Previous Meeting (Pages 5 - 20)**  
Members to consider whether to approve the minutes as a correct record of the meeting held on 21 November 2019.
5. **Homelessness Strategy (Pages 21 - 52)**  
Arising from a report of the Group Manager for Housing, the Homes Policy Development Group has recommended that the revised Homelessness Strategy be approved.

6. **Strategic Grants Allocation Process for 2020-2023** *(Pages 53 - 56)*  
To consider a report from the Group Manager for Growth, Economy and Delivery requesting the Cabinet to agree the approach to community grant funding when the current 3-year agreements come to an end in 2020.
7. **Governance Review** *(Pages 57 - 62)*  
To consider a report of the Monitoring Officer outlining the current governance arrangements and discussing the potential for a Governance Working Group to review arrangements and make recommendations.
8. **Gas Safety Contract** *(Pages 63 - 70)*  
To consider a report from the Director of Operations seeking authority to exercise the final option in the 4+1+1 year contract for the inspection and maintenance of gas appliances across the Housing Revenue Account stock.
9. **Off Street Parking Places Order** *(Pages 71 - 80)*  
To consider a report of the Deputy Chief Executive (S151) providing Members with an update on the progress of the Off- Street Parking Places Order (“OSPPO”).
10. **Replacement Roofing Contract 2020- 2023** *(Pages 81 - 86)*  
To receive a report of the Group Manager for Building Services advising Members on the results for the tendering of the Replacement Roofing Programme 2020 – 2023 to Council houses and confirm the award of the contract.
11. **Carbon Base-line Report** *(Pages 87 - 100)*  
To receive a report of the Group Manager for Corporate Property and Commercial Assets providing Members with the results of the Carbon Footprint exercise for the Council’s operational activities and to provide an overview of areas that we can control and guide, this will assist the Council to become carbon neutral by 2030.
12. **Tiverton Town Centre Regeneration Project - Tender Outcome - deferred from a previous meeting.** *(Pages 101 - 112)*  
To consider a report of the Group Manager for Corporate Property and Commercial Assets/Deputy Chief Executive (S151) deferred from the previous meeting requesting the Cabinet to review the results of the Tiverton Town Regeneration tender.
13. **Performance and Risk** *(Pages 113 - 148)*  
To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.
14. **Financial Monitoring**  
To receive a verbal report of the Deputy Chief Executive presenting a

financial update in respect of the income and expenditure so far in the year.

15. **Schedule of Meetings** (*Pages 149 - 150*)  
To consider the schedule of meetings for the municipal year 2020/21 and make a recommendation to Council
16. **Notification of Key Decisions** (*Pages 151 - 164*)  
To note the contents of the Forward Plan.
17. **Access to Information - Exclusion of the Press and Public**  
During discussion of the following item(s) it may be necessary to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet will need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.  
  
To consider passing the following resolution so that financial information may be discussed.  
  
**Recommended** that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information)
18. **Potential disposal of land at Old Road, Tiverton** (*Pages 165 - 266*)  
To consider a report with regard to the disposal of an asset

**Stephen Walford**  
Chief Executive  
Wednesday, 11 December 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: [sgabriel@middevon.gov.uk](mailto:sgabriel@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.